

**DRAFT**

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STEVE HEMINGER
Executive Director

ANDREW B. FREMIER
Deputy Executive Director

**BAY AREA TOLL AUTHORITY (BATA)
OVERSIGHT COMMITTEE**

**June 9, 2010
MINUTES**

Attendance

BATA Oversight Committee Vice Chair Chris Daly, convened the meeting at 9:34 a.m. In addition to Vice Chair Daly, the following Committee members were in attendance: Tom Bates, Dave Cortese, Federal Glover, and Steve Kinsey. Other Commissioners in attendance: Dean Chu, Dorene Giacomini, Anne Halsted, Scott Haggerty, Sue Lempert, Jake Mackenzie, Jon Rubin, Jim Sperring, Adrienne Tissier, Amy Rein Worth and Ken Yeager.

Consent Calendar

Three (3) items were unanimously approved on the Consent Calendar:

- Minutes of the May 12, 2010 meeting
- BATA Financial Statements – April 2010
- Contract – Internal Project Auditing Services
The Committee unanimously approved authorizing the Executive Director or his designee to negotiate and enter into contracts with KPMG LLP, Deloitte Financial Advisory Services LLP (Deloitte), Thompson, Cobb, Bazilio & Associates, P.C (TCBA), and Sjoberg Evanshenk Consulting to provide internal project auditing services in the amount not to exceed \$1,000,000 cumulatively.

BATA Resolution No. 46, Revised: Changes to Executive Director's Signature Authority

Ms. Teri Green, Administrative and Technologies Services Director, requested the Committee to forward BATA Resolution No.46, Revised, to the Authority for approval. The resolution modifies and clarifies the delegation of signature authority on BATA contracts. The Committee unanimously approved referring BATA Resolution No. 46, Revised, to the Authority for approval.

Final FY 2010-11 Toll Bridge Operating and Capital Budget

Mr. Peter Lee, BATA staff, presented to the Committee BATA Resolution No. 86, Revised, and BATA Resolution No. 94, which includes the FY 2010-11 final operating and capital budgets for the Toll Bridge Program. For the FY 2010-11 final budget there are two changes from the draft budget that was presented to the Oversight Committee in May, 2010, as follows:

- Direct staff costs have been increased by \$382,102 to reflect the final adjustments for temporary support and salary rates, and
- The budget has been revised to include a fund transfer of RM2 in the total amount of \$2,285,000, which includes \$550,000 for marketing and launching new services for RM2 projects and \$1,735,000 for marketing the implementation of Clipper.

The Committee unanimously approved forwarding to the Authority BATA Resolution No. 86 and BATA Resolution No. 94 for approval.

Purchase Order – FasTrak® Toll Tags

Mr. Scott Shepard, BATA staff, requested that the Committee authorize the Executive Director or his designee to issue a purchase order to Transcore, LP in the amount not to exceed \$3,447,235 to furnish a total of 208,000 toll tags for the FasTrak® Regional CSC project. The purchase order is based on a competitive procurement for the toll tags. In response to a question from the Committee, it was stated that the FasTrak® toll tags are provided to customers for free. The customers pay for the tag at retail locations and when the tag is registered the payment is applied to the customer's pre-paid account balance. The Committee unanimously approved the staff recommendation as requested.

Regional Measure 1 and Seismic Retrofit Project Monthly Progress Report

Peter Lee, BATA staff, provided an update on the current work on the San Francisco-Oakland Bay Bridge (SFOBB) East Span project.

Jerry Grace gave public comment on the SFOBB bike path plans.

Other Business/Public Comment/Next Meeting/Adjournment

There being no further business or public comment, the meeting was adjourned at 10:07 a.m.